

**Title:** *A Doctor in Hannover*

**Author:** A. Client

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### Language

Regional spelling	UK English
iz/is suffixes	is (e.g. -ise, -isation)
Slang, jargon, terminology or idioms	Some British and American slang Some medical terminology
Other languages	Some German words and phrases (italicised)

### Formatting and layout

Abbreviations/contractions	No full stops (e.g. Dr, ICU, IV, UK, US)
Chapters	Start on new page Chapter heading in words (e.g. Chapter One), centred and bold
Dialogue	Closing punctuation before closing quotation mark
Displayed matter	No change to font size No quote marks
Italic/roman words	As according to <i>New Hart's Rules</i>
Numbers	In words Exception for house numbers, time, trade names and years
Page numbering	Standard UK publishing style i.e. start chapter one on a recto (right-hand) page numbered 1
Paragraph indentation	First paragraph of chapter or new section not indented Following paragraphs indented
Punctuation	Spaced en rules for parentheses No serial commas unless to prevent ambiguity
Quotation marks	Standard UK publishing style i.e. single quote marks (but double if within quote marks)
Running heads	Book title on left-hand (verso) page Chapter title on right-hand (recto) page
Section breaks	One asterisk, centred One line above and below asterisk
Special features	Italic used for emphasis

## Spelling and preferred forms

<b>AB</b> <ul style="list-style-type: none"><li>• alright</li><li>• blond (masculine) and blonde (feminine)</li></ul>	<b>CD</b> <ul style="list-style-type: none"><li>• café</li><li>• centre (not center)</li></ul>	<b>EF</b> <ul style="list-style-type: none"><li>• email (no hyphen)</li></ul>
<b>GH</b> <ul style="list-style-type: none"><li>• groundbreaking (no hyphen)</li><li>• Hannover (not Hanover)</li></ul>	<b>IJ</b> <ul style="list-style-type: none"><li>• jewellery (not jewelry)</li><li>• ju-jitsu (not jiu-jitsu)</li></ul>	<b>KL</b> <ul style="list-style-type: none"><li>• kerb</li></ul>
<b>MN</b> <ul style="list-style-type: none"><li>• Maine Coon</li></ul>	<b>OP</b> <ul style="list-style-type: none"><li>• online (no hyphen)</li><li>• per cent (not percent)</li></ul>	<b>QR</b> <ul style="list-style-type: none"><li>• résumé</li></ul>
<b>ST</b> <ul style="list-style-type: none"><li>• towards (not toward, as preposition)</li><li>• travelled, travelling, traveller</li></ul>	<b>UVW</b> <ul style="list-style-type: none"><li>• visor (not vizor)</li></ul>	<b>XYZ</b> <ul style="list-style-type: none"><li>• X-ray</li></ul>

## Key characters and their features

<b>Paul Valentin</b>	Surgeon at the Royal London Hospital before moving to Hannover 35 years old Brown hair and green eyes Brother to Giselle Valentin Owns cat named Agatha
<b>Giselle Valentin</b>	Historian researching the British Military Hospital in Hannover 32 years old Brown hair and brown eyes Sister to Paul Valentin
<b>Johanna Wirner</b>	Paul's next door neighbour in Hannover Around 30 years old Blonde hair and grey eyes Nurse

## References

- *New Hart's Rules*
- *New Oxford Dictionary for Writers and Editors*
- Oxford Dictionaries (online)